



Do not complete this document directly in a browser. Please use Adobe Acrobat to open, complete and print this document. The document must have a barcode for RBC to receive and process your request for funds.

Form 3328 (06-2023)

## REQUEST FOR MORTGAGE FUNDS

Please ensure we receive this request at least three days before the funds are required.

<p><b>For All Provinces and Territories, except Quebec and Iqaluit:</b></p> <p><b>Royal Bank / Royal Trust Personal Service Centre 10 York Mills Road - 3rd Floor Toronto, ON - M2P 0A2</b></p> <p><b>Fax: 1-844-877-8646</b></p>	<p><b>For Quebec and Iqaluit:</b></p> <p><b>Royal Bank / Royal Trust Personal Service Centre P.O. Box 6011, Centre-Ville Station Montreal, QC H3C 3B8</b></p> <p><b>Fax: 1-844-877-8646</b></p>
---	---

Mortgagor(s):	Primary Borrower First Name: Last Name:	Secondary Borrower First Name: Last Name:
Guarantor(s) (if any):		
Mortgagee:	Royal Bank of Canada The Royal Trust Company Royal Trust Corporation of Canada	
Mortgage Loan Number: Credit Application Number:		
Mortgaged Property (Civic Address)	Street Address: City/Town:	Province:
Mortgage Amount:		

In accordance with your instructions, I /We have searched the title to the property and find that the applicant(s) have, or will have, good and marketable title when your mortgage is registered, and that you hold/will hold a valid 1<sup>st</sup> ranking mortgage against the property when your mortgage is registered, subject only to those exceptions permitted by you and to be noted in my/our Report on Title and Security, and subject to registration of a discharge of the mortgage registered as [ insert registration number ] at [ insert Land Titles or land registry division ] which

(please tick appropriate box):

I/we undertake to do as soon as possible.  
(for purchase transactions) I/we have received a valid and enforceable undertaking from the vendor's lawyer/notary to do as soon as possible.  
The above two boxes do not apply as there is no mortgage registered on title ahead of your mortgage.

I/We are now in a position to advance the mortgage.

For construction mortgages with progress advances: I/We confirm that I/we have complied with your instructions and that all matters referred to therein, except for forwarding of my/our Report on Title and Security and of final documents, are completed.

For construction mortgages with progress advances where mandate has been transmitted electronically through Assyst Real Estate: I/We confirm that I/we have complied with your instructions and that all matters referred to therein, other than signature and registration of the mortgage and forwarding of my/our Report on Title and Security and of documents, are completed.



## REQUEST FOR MORTGAGE FUNDS

I/We require the Mortgage proceeds to be forwarded to us **"IN TRUST"** on \_\_\_\_\_ Date (YYYY-MM-DD)

Please tick if this is for:

- Full Mortgage Proceeds
- Construction Mortgage(Progress Advances)
- Builders Interest Rate Buy down

Please provide the funds in the following manner:  
Check one of the boxes below:

Credit amount of \$ \_\_\_\_\_ to Trust Account# \_\_\_\_\_ Transit # \_\_\_\_\_ Bank # \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_  
*(Name of Financial Institution, Branch No and Address or Royal Bank Branch No. and Address)*

Funds will be remitted to the individual or law firm to whom the General and Specific Instructions to Lawyer/Notary for the mortgaged property were addressed. Please insert the name below and ensure that this corresponds to account number indicated above.

Name of Lawyer/Notary or firm:

Lawyer/Notary or Law firm Address:

Issue a draft in the amount of \$ \_\_\_\_\_ for courier pick up at branch

Draft will be made payable to the individual or law firm to whom the General and Specific Instructions to Lawyer/Notary for the mortgaged property were addressed.

**Signature of Lawyer / Notary**

**Date**